



## MUVJBL PRIVACY POLICY

Policy number	407	Version	1
Drafted by	Adrian Campbell	Approved by JRC Commissioners on	1/3/16
Responsible person	John Hilton	Scheduled review date	28/2/17

### INTRODUCTION

The Melbourne United Victorian Junior Basketball League (“MUVJBL”) believes privacy is a priority. Therefore the MUVJBL does not give out personal information about participants involved in basketball except as mentioned below, and personal information is protected.

In this privacy policy the expression "personal information" is used to refer to information about an individual whose identity is apparent or can be reasonably ascertained from the information or opinion.

MUVJBL recognises the rights of basketball participants to control their personal information. MUVJBL does not collect personal information, except when it is knowingly provided by basketball participants.

The MUVJBL Privacy Policy has been designed to protect Associations Administrators, Coaches, Delegates, Parents, Players and Team Managers who provide their personal details to the MUVJBL.

### PURPOSE

The purpose of this policy is to ensure that a consistent approach is followed by all members of associations and the basketball community when collecting private information from anyone participating in the MUVJBL competition.

### POLICY

#### Information Collection

MUVJBL collects personal information to enable it or sponsors (e.g. Melbourne United) to provide services and benefits, maintain necessary records and to provide necessary information.

### AUTHORISATION

<Signature of JRC Chairperson>

<Date of approval > 1/3/16

<Name of organisation> JRC Commission



## MUVJBL PRIVACY PROCEDURE

Procedure number	407	Version	1
Drafted by	Adrian Campbell	Approved by JRC Commissioners on 1/3/16	
Responsible person	John Hilton	Scheduled review date 28/2/17	

### Information Use and Disclosure

MUVJBL uses and discloses personal information (name, email and address details) to Basketball Victoria for the purpose of providing services to participants in basketball (Coaches Clinics, BV Camps, NITP, etc).

Such commercial purposes may include the use of personal information by the MUVJBL to email MUVJBL sponsor information as per sponsorship agreements. However at no time will personal information be handed to MUVJBL sponsors directly.

MUVJBL will not disclose personal information to other persons without consent unless such disclosure is authorised or required by law or to publish details of hearings of the Tribunal, Ethics Committee and other bodies, or for such things as results of matches, selection to teams and other similar basketball related activity.

Persons who participate in the MUVJBL Executive Commission or on committees may have their contact information published on the MUVJBL web site and other MUVJBL publications.

Photographs taken at MUVJBL games or other basketball events run by the MUVJBL may be published by MUVJBL and BV but names or other identification of the persons in the photographs will not be published without consent unless the person is a known public figure.

### Data Security

When it collects personal information, MUVJBL takes reasonable steps to keep that information secure and to protect that personal information from misuse or loss and from unauthorised access, modification or disclosure.

When using the Web Site you should be aware that no data transmission over the Internet is guaranteed as totally secure. Although MUVJBL strives to protect such information, MUVJBL does not warrant the security of any information transmitted to it over the Internet and you do so at your own risk.

### Access, Corrections and Further Information

If any person wishes to review or make corrections to their personal information, they need to have their association delegate contact the MUVJBL during normal business hours.

## AUTHORISATION

<Signature of JRC Chairperson>

<Date of approval > 1/3/16

<Name of organisation> JRC Commission